

NORTH CAROLINA AUCTIONEER LICENSING BOARD

INITIAL APPLICATION FOR SCHOOLS OF AUCTIONEERING

Office Use Only

Executive Director Review : _____

Board Approval: _____ Date: _____

North Carolina
Auctioneer Licensing Board
108 Ber Creek Drive
Fuquay-Varina, NC 27526
E-mail info@ncalb.org



DIRECTOR MUST READ 21NCAC 4B .0500 OF THE NORTH CAROLINA AUCTIONEER RULES BEFORE FILING THEIR APPLICATION.

TYPE OR PRINT IN BLACK INK (Do not use pencil)

(1) Name of School: _____

(2) Name of School Director: _____ (3) School's Phone Number: _____
(Include area code)

(4) Physical Address: _____
Street Address City State Zip (9-digit if known)

(5) Mailing address: _____
(if different) Street Address City State Zip (9-digit if known)

(6) Email Address: _____ (7) Website Address: _____

(8) Instructors: **A minimum of five different instructors, at least two of whom must shall be professional auctioneers. An instructor cannot teach more than 20 hours. Instructors must provide proof of educational qualifications and provide a resume. Use additional sheets to list other instructors.**

Name	Education/Experience	# Hours Taught
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(9) Essential Core Curriculum (minimum 50 hours)

Topic:	Hours Taught:	Instructor:
Bid Calling, Voice Control, Proper Breathing Techniques, And Use and Sequence of Numbers.....	_____	_____
Advertising and Marketing.....	_____	_____
Auctioneers Law and Rules and Regulations.....	_____	_____
Uniform Commercial Code	_____	_____
Drafting and Negotiating Contracts.....	_____	_____
Closing Statements and Settlements.....	_____	_____
Accounting and Mathematics.....	_____	_____
Auctioneering Ethics.....	_____	_____
Handling Sale Proceeds and Escrow Accounts.....	_____	_____
Auction Preparation and Setup.....	_____	_____
Review and Testing (End of Course).....	_____	_____

(10) Supplemental Instruction: (minimum of 30 hours required in individual subjects, however, all topics must be addressed)

Topic:	Hours Taught:	Instructor:
Antiques	_____	_____
Appraising	_____	_____
Art, Rugs, Jewelry	_____	_____
Automobiles	_____	_____
Body Language	_____	_____
Cattle and Livestock.....	_____	_____
Computers	_____	_____
Consignment Auctions	_____	_____
Cyber Security and Client Property Protection.....	_____	_____
Environmental Issues	_____	_____
Estate Sales.....	_____	_____
Farm Machinery	_____	_____
Firearms.....	_____	_____
Foreclosure & Bankruptcy Sales	_____	_____
Heavy Equipment.....	_____	_____

Public Speaking	_____	_____
Real Estate	_____	_____
Ring Work	_____	_____
Sales Tax Requirement	_____	_____
Technology	_____	_____



(11) Other courses taught, but not required, if any:

Topic:	Hours Taught:	Instructor:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signature of Director:

Date: